

F & A/RDS/PROGRAM ACCOUNTABILITY AND REVIEW

REVIEW GUIDE FOR THE TENNESSEE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT-WIA

Subrecipient: _____

Monitor: _____

Grant/Contract No: _____

Funding Source: _____

Date of Visit: _____

ONE-STOP ADMINISTRATIVE DESKTOP REVIEW

<p>1. Does the LWIA's One-Stop system have at least one physical center that provides access to all of the following:</p> <ul style="list-style-type: none"> • Programs Authorized under Title 1 of WIA. • Programs authorized under the Wagner-Peyser Act. • Adult Education and Literacy • Programs authorized under Title 1 of the Rehabilitation Act. • Welfare-to-Work Programs. • Programs authorized under Title V of the Older Americans Act. • Post-secondary vocational education programs. • Programs authorized under Title II, Chapter 2 of the Trade Act of 1974. • Local and disabled veterans outreach programs. • Employment and training under the Community Services Block Grant. • State unemployment compensation programs. <p><i>WIA sec. 121(b)(1)(B)(i-vii)</i></p> <p>2. Are all required partners in the One-Stop represented on the LWIB, and have the partners entered into a memorandum of understanding (MOU) with the LWIB? 20 CFR 662.230 (a),(e)</p> <p>3. Does the One-Stop provide access to special services such as the dislocated worker program? WIA sec. 134 (c)</p>	
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4. Are all the One-Stop affiliates providing two or more of the following Core services in accordance with their MOUs and the WIA regulations?
- Eligibility determinations.
 - Job search and placement.
 - Labor market information.
 - Initial assessments.
 - LWIA performance outcomes.
 - Welfare-to-Work access.
 - Information and referral to supportive services.
 - Follow-up services.
- WIA sec. 134 (d)(B)(3)*

5. Is the designated One-Stop entity eligible to receive funds under WIA 1998, as follows:
- Designated through either a competitive process or through a consensus reached by the LWIA partners.
 - Is a public or private entity, or consortium of entities with demonstrated effectiveness.
 - Is not an elementary or secondary school, except nontraditional public schools and area vocational schools?
- WIA sec. 121 (d)(1)-(3)*

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| <p>6. Do only merit employees provide Wagner-Peyser services?
<i>20 CFR 652.207 et. seq.</i></p> <p>7. Does the One-Stop provide or deliver access to partner programs which deliver Intensive services as follows:</p> <ul style="list-style-type: none">• Comprehensive assessments.• Individual employment plans.• Group and individual counseling.• Case management.• Short-term, prevocational services. <p><i>WIA sec. 134 (d)(B)(3)</i></p> <p>8. Does the One-Stop provide or deliver access to partner programs which deliver Training services as follows:</p> <ul style="list-style-type: none">• Development of Individual Training Accounts.• Occupational skills training.• On-the-Job Training.• Entrepreneurial training.• Skill Upgrading.• Job readiness training.• Adult Education/Literacy. <p><i>WIA sec 134 (d)(B)(4)</i></p> | |
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- 9. Does the one-stop center provide an integrated intake process?**

Reference: If information is not provided, this should be noted as an observation, not a finding in the monitoring report

- 10. Determine whether the LWIA is documenting every time a customer accesses a career center service. (Return visits on the same day should not be counted separately. Return visits on subsequent days should be documented.)**

Reference: If information is not provided, this should be noted as an observation, not a finding in the monitoring report